

PROJECT MANAGEMENT PROFESSIONAL (PMP)

5-Day Instructor-led Training

BASED ON PMI® - PMBOK 4th Edition

Instructor, Jason Tratch: *Leading expert in project management and business management systems Jason Tratch demonstrates solutions and best practices that fit the culture for any organization.*

This course covers both basic concepts of project management and in-depth essential elements for managing successful projects. Focusing on the globally accepted practices of project management recognized by the Project Management Institute, Inc. (PMI®), this course offers you a standards-based approach to successful project management across application areas and industries.

This course is designed for people who desire to increase their project management skills and apply a standards-based approach to managing a project. Roles include all project staff in all types of environments.

Professional Materials

The course material includes a comprehensive manual PLUS exclusively written tips and templates based on expert experiences.

- ✓ PMP Exam (Application/Writing Tips & Tricks, etc.)
- ✓ PM Templates
- ✓ PM Research, Best Practice Methodologies and Leading Associations
- ✓ PM Software Review
- ✓ Facilitation/Presentation Templates
- ✓ Recommendations on Study/Reference Material
- ✓ Alignment of PM with your Business (ROI)

Daily Added Features Include:

Morning snack, catered lunch and unlimited refreshments.

Important Note: *This course meets training requirements for the PMI-PMP certification. Upon completion, you will have 37.5 training hours which are required as a pre-requisite to write the PMP exam or 37.5 Personal Development Units (PDUs) towards the requirements to maintain your PMP.*



At Course Completion

Based on PMI® - PMBOK 4th Edition this course will prepare you to successfully:

- ✓ Write the PMP certification exam.
- ✓ Initiate a project.
- ✓ Plan, monitor and control project:
 - work
 - schedules
 - costs
 - quality
 - staffing
 - communications
 - risks
 - contracts
- ✓ Develop project schedules, cost estimates, and budgets.
- ✓ Analyze project risks.
- ✓ Plan project procurement.
- ✓ Execute project work.

Program cost: \$2194 + GST

SASKATOON BUSINESS COLLEGE

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Saskatoon, SK S7K 2H7
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Course Content

BASED ON PMI® - PMBOK 4th Edition

Lesson 1: Initiating a Project

- Applying Project Management Processes
- Create a Project Charter
- Develop a Draft Project Scope Statement

Lesson 2: Planning Project Work

- Develop a Project Management Plan
- Create a Scope Management Plan
- Create a Scope Statement
- Develop a Work Breakdown Structure (WBS)

Lesson 3: Developing Project Schedules, Cost Estimates, & Budgets

- Create an Activity List
- Create a Project Network Diagram
- Estimate Activity Resources
- Estimate Activity Durations
- Identify the Critical Path
- Develop a Project Schedule
- Estimate Project Costs
- Establish a Cost Baseline

Lesson 4: Planning Project Quality, Staffing, & Communications

- Create a Quality Management Plan
- Document Roles, Responsibilities, and Reporting Relationships
- Acquire Project Teams
- Create a Communications Management Plan

Lesson 5: Analyzing Risks & Planning Risk Response

- Create a Risk Management Plan
- Identify Project Risks and Triggers
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Develop a Risk Response Plan

Lesson 6: Planning Project Procurement

- Prepare a Contract Statement of Work
- Prepare a Procurement Document

Lesson 7: Executing Project Work

- Project Plan Execution
- Perform Quality Assurance
- Develop the Project Team
- Distribute Project Information
- Request Seller Responses
- Select Sellers

Lesson 8: Monitoring & Controlling Projects

- Control and Monitor Project Work
- Manage Changes to Performance Baselines
- Review Deliverables and Work Results
- Control Project Scope

Lesson 9: Monitoring & Controlling Project Schedules and Costs

- Control the Project Schedule
- Control Project Costs

Lesson 10: Monitoring & Controlling Project Quality, Staffing, & Communications

- Perform Quality Control
- Manage Project Team
- Report Project Performance
- Manage Stakeholders

Lesson 11: Monitoring & Controlling Project Risk & Contracts

- Monitor and Control Project Risks
- Administer a Contract

Lesson 12: Closing the Project

- Close a Project
- Close a Contract

PMP Certification Mapping

Certification Lightning Round Supplement Lesson

PMP® Certification Practice Test

Schedule Management Plan Example

Statement of Work (SOW) Example

Professional and Social Responsibility

Call (306) 244-6340 to Register, Seating is Limited.